

## Affidavit for Change of Rental Property Status

This form is to be used by active Tourist Development Tax accounts to request changes to account status.

Account #: \_\_\_\_\_  
Owner's Name: \_\_\_\_\_  
Property Address: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

Reason for status change: (check one)

\_\_\_\_\_ **New Management Company has been employed to handle the rental of this property.** (Please provide the following information on new management company)

Management Company: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
Address: \_\_\_\_\_  
New contract: Date \_\_\_\_\_

\_\_\_\_\_ **Property has been leased for a period of more than six (6) months.**  
(You must submit a copy of the lease agreement.)

\_\_\_\_\_ **Property is now being used as my own private residence.**

\_\_\_\_\_ **Business has been sold.** (List new owner information below)

New Owner: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
Address \_\_\_\_\_  
(If different from property)  
Date of Sale: \_\_\_\_\_

**Under penalty of perjury, I hereby certify that the information provided above is true and correct.**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Sign

\_\_\_\_\_  
Date